

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, APRIL 10, 2023**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, April 10, 2023, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Kristen Kubecka, Lisa Krobot, Chris Peikert, Loretta Griffin, Mike Reddell, Jennifer Chau, Skipper Osborne, Meagan Ramirez, Doug Matthes, Becky Cook Tressa Leadford, Rick DeLeon, Matt Glaze, Ashley Brooking, Crystal Morones, Jessica Russell, Raymond Jones, Jr., Matt Glaze, Ericka Lawson, Betsy Clement, Robyn Callais, Billy Mann, Linda Mann, Charles Baker, Miranda Ortiz and Stephanie Wurtz.

**1. Certification of quorum**

County Judge Seiferman certified a quorum in attendance with Commissioner Cook, Commissioner Estlinbaum, Commissioner Shimek and Commissioner Frick.

**2. Pledge of Allegiance – Commissioner Frick**

**3. Texas Pledge – Commissioner Frick**

**4. Prayer – Commissioner Shimek**

**5. Public Comments**

This being the next item for business, no action required.

**6. Consideration and possible action regarding approving Commissioner's Court Minutes for April 3, 2023**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Commissioner's Court Minutes for April 3, 2023. Motion carried. Vote 5 ayes 0 nays

**7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**8. Consideration and possible action to approve a Proclamation declaring April 30 – May 7, 2023, as "Soil and Water Stewardship Week"**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve a Proclamation declaring April 30 – May 7, 2023, as "Soil and Water Stewardship Week". Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to ratify an Affidavit HDM County Grant by the Texas Department of Agriculture Texans Feeding Texans: Home-Delivered Meal Grant Program Year 2022 for the Economic Action Committee of Gulf Coast**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Estlinbaum, with all others concurring, to ratify an Affidavit HDM County Grant by the Texas Department of Agriculture Texans Feeding Texans: Home-Delivered Meal Grant Program Year 2022 for the Economic Action Committee of Gulf Coast. Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to accept a compliance report letter from Roehm America, LLC for the 2022 year pursuant to provisions in the Tax Abatement Agreement**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Cook, with all others concurring, to accept a compliance report letter from Roehm America, LLC for the 2022 year pursuant to provisions in the Tax Abatement Agreement. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to accept the Matagorda County Appraisal District's 2022 Financial Audit**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to accept the Matagorda County Appraisal District's 2022 Financial Audit. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to authorize Commissioner Cook to promote Benny Thompson from a Heavy Equipment Operator to Heavy Equipment Operator Crew Leader at a rate of \$18.15 per hour**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize Commissioner Cook to promote Benny Thompson from a Heavy Equipment Operator to Heavy Equipment Operator Crew Leader at a rate of \$18.15 per hour. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to set a Public Hearing on Monday, May 15, 2023, regarding the adoption of the amended Matagorda County Subdivision Regulations, revised as of March 27, 2023, and allow notice of publication**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to set a Public Hearing on Monday, May 15, 2023, regarding the adoption of the amended Matagorda County Subdivision Regulations, revised as of March 27, 2023, and allow notice of publication. Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to allow the County Attorney to present and discuss a solution regarding sewage water rate increase with the City of Bay City during a City Council Meeting on behalf of the Commissioners Court and Matagorda County Jail**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to allow the County Attorney to present and discuss a solution regarding sewage water rate increase with the City of Bay City during a City Council Meeting on behalf of the Commissioners Court and Matagorda County Jail. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to approve a Demand Check for Nueces Power Equipment invoice # 2605V, in the amount of \$4,042.33, charged to Precinct #1 for a 2023 Takeuchi 78" Land Leveler**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve a Demand Check for Nueces Power Equipment invoice # 2605V, in the amount of \$4,042.33, charged to Precinct #1 for a 2023 Takeuchi 78" Land Leveler. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to ratify a Tractor Supply Credit Application update and cards issued to Matagorda County Sheriff's Office employees to make purchases at Tractor Supply when needed**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to ratify a Tractor Supply Credit Application update and cards issued to Matagorda County Sheriff's Office employees to make purchases at Tractor Supply when needed. Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to approve the Construction Contract Change Order No. 1 for a decrease of \$470,479.50 pertaining to Van Vleck Street & Drainage Improvement and Marlin Drive Improvements (GLO20-065-123-C430) and allow the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve the Construction Contract Change Order No. 1 for a decrease of \$470,479.50 pertaining to Van Vleck Street & Drainage Improvement and Marlin Drive Improvements (GLO20-065-123-C430) and allow the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to authorize Matagorda County to issue a Request for Proposals (RFP) pertaining to the American Rescue Plan Act (ARPA) Project – Precinct #1 Roads**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize Matagorda County to issue a Request for Proposals (RFP) pertaining to the American Rescue Plan Act (ARPA) Project – Precinct #1 Roads. Motion carried. Vote 5 ayes 0 nays

**19. Consideration and possible action to authorize Matagorda County to issue an Invitation for Bids (IFB) pertaining to the American Rescue Plan Act (ARPA) Project – Vehicle and related PPV Outfitting Purchase**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to authorize Matagorda County to issue an Invitation for Bids (IFB) pertaining to the American Rescue Plan Act (ARPA) Project – Vehicle and related PPV Outfitting Purchase. Motion carried. Vote 5 ayes 0 nays

**20. Consideration and possible action to award Urban Engineering, related to the Request for Qualifications (RFQ) for Engineering Services associated with the American Rescue Plan Act (ARPA) for the Blessing Community Center/Alternate EOC Project, and authorize the County Judge to sign related contracts pending County Attorney review and approval**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to award Urban Engineering, related to the Request for Qualifications (RFQ) for Engineering Services associated with the American Rescue Plan Act (ARPA) for the Blessing Community Center/Alternate EOC Project, and authorize the County Judge to sign related contracts pending County Attorney review and approval. Motion carried. Vote 5 ayes 0 nays

**21. Consideration and possible action to approve Invoices from the following Departments: Precinct #2 and Precinct #4**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Invoices from the following Departments: Precinct #2 and Precinct #4. Motion carried. Vote 5 ayes 0 nays

**22. Consideration and possible action to approve the Matagorda County Treasurer's Monthly Report for March 2023**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve the Matagorda County Treasurer's Monthly Report for March 2023. Motion carried. Vote 5 ayes 0 nays

**23. Consideration and possible action to approve Payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 5 ayes 0 nays

**24. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

**25. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

**26. Adjournment**

Motion was duly made at approximately 9:55 a.m. by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

**Approved in Open Court, the 17<sup>th</sup> day of April, 2023.**

*Bobby Seiferman*

**BOBBY SEIFERMAN**  
County Judge

*Edward Cook*

**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One

*Mike Estlinbaum*

**MIKE ESTLINBAUM**  
Commissioner Precinct No. Two

*absent*

**TROY SHIMEK**  
Commissioner Precinct No. Three

*Charles "Bubba" Frick*

**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:

*Stephanie Wurtz*  
Stephanie Wurtz, County Clerk

